## Institute of Applied Science Student Organization Code of Ethics

## Mission Statement

The mission of the Institute of Applied Science Organization is to connect people through education by creating awareness and maximizing student performance and personal development. The organization aims to establish local and international relationships through social activities, collaboration, fundraising and research.

## Code of Ethics

Given its mission, the Institute of Applied Science Organization has adopted a code of ethics to act as a guide to its executive committee members, members and affiliates in their conduct when acting on behalf of the organization. The Code contains broad principles reflecting the types of behavior the I Institute of Applied Science Student's Organisation expects towards constituents members, peers and the public.

This Code of Ethics is not intended as a stand-alone policy. It does not embody the totality of the Institute of Applied Science Student Organization's ethical standards, nor does it answer every ethical question or issue that might arise. Instead, it is one element which could lead us to a broader effort to create and maintain a high-quality Organization in which ethical conduct the highest priority is given a top priority.

Executive Committee Members, Organization Members and Affiliates should:

- Respect all members of the Organization and their efforts to make all reasonable efforts satisfy the needs and concerns in which the scope of their mission is encompassed. The Executive Committee is committed to strive for excellence and innovation while demonstrating respect and responsiveness to all contributors, members and affiliates.
- 2. Make an effort to respect, understand and support all entities from other cultures and exemplify contributors and Executive Committee to contribute an organizational culture that respects the diverse, individual contributions of members.
- 3. Respect the confidentiality of sensitive information regarding the Institute of Applied Science Students Organization, its members, Executive Committee, affiliates and associates.
- 4. Comply with the Institute of Applied Science Students Organization Statute, regulations and fiduciary responsibilities in an effort to create transparency in all of our operations.
- 5. For the Executive Committee, to provide effective and credible oversight to the Organization's work without introducing personal bias.
- 6. Not allow or accept commissions, payments, gifts, and promises of future benefits or other items of value from anyone who has or may seek some form of benefit from the Institute of Applied Science Students Organization in return, other than genuine gifts of nominal value which are kept with good business ethics.

- 7. Act at all times in accordance with top ethical standards in the best interest of the Institute of Applied Science Students Organization, its members, Executive Committee, affiliates and associates.
- 8. Openly and honestly tell the truth
- 9. Divert all issues regarding events, running of the Organization, and situations alike directly to the Executive Committee of the Institute of Applied Science Students Organization, so as to ensure the problem is tackled in the smoothest way possible.
- 10. Honor our commitments and promises to the best of our abilities.
- 11. Appropriately acknowledge contributions from individuals and/or entities who help facilitate our goals.
- 12. Not be deceptive in fundraising activities or in prospecting for new members to join the Institute of Applied Science Students Organization as members or affiliates.
- 13. Advocate for all non-profit making Organizations, but not for a specific interest so as to be respectful to the overall sector.
- 14. Not lobby with the intent to influence individual candidates.

The Institute of Applied Science Students Organization is solely responsible for communicating the Code of Ethics to all Executive Committee members, Organization members and associates, and to ensure that this code is adhered to at all times.